

BRONX PARK COMMUNITY CENTRE FARMER'S MARKET

General Information and Rules 2016

Our Mission:

To provide a marketing opportunity for small producers in a farmer's market environment.

To Be a Vendor:

1. Membership is subject to review by the Bronx Park Farmer's Market Committee. There are a limited number of booth spaces available per product type.
2. Vendors agree to abide by the Rules of the Bronx Park Farmer's Market as outlined in this document. Vendor signature indicating that you have read and understood the rules will be required before you can participate in the market.
3. Vendors must complete a Bronx Park Farmer's Market VENDOR CONTRACT.

Products that can be sold at the Market:

Our rule is that if you or your family "make it, bake it, or grow it" you are eligible to sell it at the market. However, any vendor selling food items must comply with the City of Winnipeg and/or Province of Manitoba Guidelines for the "**Operation of a Temporary Food Market**". Any vendor selling food items must ensure that at least one person at their booth holds a valid Food Handler's Certificate.

All vendors must confirm that they are making, baking or growing the products that they sell.

Committee Directors:

The Bronx Park Farmers Market (BPFM) has a volunteer committee, and the committee is responsible for all policies and rules governing the operation of the Farmers Market. All inquiries to the committee can be directed to Evan Comstock at bronxparkfarmersmarket@gmail.com

Site Coordinator:

The daily market is administered by the Site Coordinator, who is responsible for assigning booths, collecting fees, and enforcing the rules of the market. Vendors can contact the Site Coordinator, Evan Comstock at 204-510-7667.

MARKET RULES

- a) Vendors must be set up and ready to sell prior to 9:00 am. For safety reasons, vendors must not move their vehicles on the market site during the hours of 8:45 am to 2:00 pm. At any time a vehicle is moved on site, it is mandatory that a driver have a person assist with backing up.
- b) Unclaimed or forfeited booths will be assigned to a new casual vendor at 8:30 am on Saturday morning. Please refer to the Bronx Park Farmers Market **Vendor Times and Fees** for more information or for clarification of this rule.
- c) Giving away, subletting, or loaning you booth is not allowed. You may designate a friend, family member or co-vendor to sell your products for you in your absence.

- d) Vendors must provide their own tables, chairs, display equipment, etc. and must remove same at the end of the market day. Market equipment may not be left on site after 3:00 pm.
- e) Vendors selling food must either have their own permits, or abide by the "City of Winnipeg/Province of Manitoba: Guidelines for the Operation of a Temporary Food Market". Vendors selling food of any kind must have at least one person at their booth hold a valid Food Handler's Certificate. Vendors are reminded that they must use new packaging material for all processed food products. In order to protect themselves and their customers, vendors of all processed food products must label their products. Labels must indicate all of the ingredients in the product, beginning with the largest ingredient by weight. Labels must also show the name, address and phone number of the vendor, such that if needed the vendor can be contacted by health authorities.
- f) Vendors must have all applicable permits for their products on site, including a valid FOOD HANDLERS CERTIFICATE.
- g) Vendors are not allowed to smoke at their stalls. Food vendors must wash their hands after smoke breaks.
- h) Vendors must not keep pets on the market site.
- i) Vendors may sell their goods at any price they choose. Prices must be clearly displayed on, or nearby, the goods for sale. Vendor's names must be clearly displayed.
- j) Vendors are responsible for garbage pick up in their stall area. Vendors selling food meant for immediate consumption must provide adequate garbage receptacles. The market provides garbage bins in the parking lot, which vendors may use to dispose of garbage at the end of the day. If the bin is full, vendors must remove their own garbage. Vendors may not leave garbage on the ground near the bins.
- k) Sites must be cleaned before you leave.
- l) Washroom facilities are available inside Bronx Park Community Centre.
- m) Vendors may not park their vehicles on the site unless the vehicle is part of the booth for selling purposes. Parking a vehicle on site must be arranged in advance with the Bronx Park Farmers Market planning committee.
- n) Vendors selling products by weight must use approved scales bearing the stamp of Canada Weights and Measures.
- o) Vendors are not allowed to extend their booth beyond their lot size.
- p) For safety reasons, all electrical cords must be water proof, and care must be taken that they are not submerged in rain puddles, etc.
- q) Vendors must not create excessive noise on their site (i.e. generators, etc.) during market hours.
- r) Verbal or physical abuse to customers or vendors on the site will not be tolerated. Anyone upsetting the harmonious operation of the market will be asked to leave the premises.
- s) In accordance with Manitoba laws, this market does not tolerate aggressive behavior, verbal abuse, or harassment towards Board Members, staff, fellow vendors, customers, visitors, or volunteers. Inappropriate action may result in refusal of service, being asked to leave, or contacting the local authorities.

The BPFM Committee has the final say in the event of any rule violations.

Vendors will receive written notice if and when they are found in violation of any rule. The third written notice will be a termination of the contract. Warning letters will be kept on file for 28 months.

Vendors must agree to abide by the Rules and Regulations of the BPCC Farmers Market. Your signature on this Vendor Contract indicates that you have read and understand the rules included in the contract.

Vendor applications will be accepted up to June 1, 2015 for full season vendors, or until the market is full. A waiting list may be established by the Community Centre.