



# Bronx Park Community Center

720 Henderson Hwy.  
Winnipeg, MB R2K 2Z5  
(204) 667 5731

## CRAFT SALE REGISTRATION FORM

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE \_\_\_\_\_

E-Mail (your e-mail will only be used to advise you of upcoming craft sales - optional):

\_\_\_\_\_

WHAT TYPE OF PRODUCT ARE YOU SELLING?: \_\_\_\_\_

DATE \_\_\_\_\_ SATURDAY, December 9, 2017

TIME \_\_\_\_\_ 10:00 am - 2:00 pm

*Doors will open at 8:00 am for vendor set-up. Vendors must be cleaned up by 3:00 pm.*

TABLE NUMBER: \_\_\_\_\_ TO BE ASSIGNED UPON RECEIPT OF PAYMENT

INSIDE RING OR OUTSIDE TABLE?: \_\_\_\_\_

Electricity required? \_\_\_\_\_

Table Rental FEE: \$ \_\_\_\_\_ 30.00 including GST **TOTAL: \$30.00**

Payment Received: Cash \_\_\_\_\_ Credit/Debit \_\_\_\_\_ Cheque \_\_\_\_\_

### CONSENT TO COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

I understand that, by completing this Form, the Bronx Park Community Centre is collecting certain personal information about myself.

I also understand that this personal information will be used only for the purpose of registering for the Craft Sale, and that such use will necessarily involve the disclosure of this personal information to the appropriate person (Facility Manager) and the use of such disclosed personal information as may reasonably be required in order to conduct the Community Centre programs. This information will not be used for any other purpose than administration of the craft sale event on the date noted in this form.

I hereby consent to such collection, use and disclosure of this personal information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CRAFT SALE REGULATIONS

- 1 All tables will be sold on a first come - first serve basis. Tables will be available for sale on October 2, 2017.
- 2 Table rental is \$30.00 (including GST) for an 8 foot table. Chairs are provided. The rental fee is due at the time of application.
- 3 Vendors may rent a maximum of 2 tables per vendor. Vendors may select the table they want from the available tables if booking in person with the Facility Manager. Otherwise a table will be assigned to you by the Facility Manager from the available tables.
- 4 Vendors must use only the space on or behind the table provided, without disturbing adjacent vendors. Displays may NOT be set up beside the table or in the aisleways.
- 5 Aisleways must be kept clear at all times for the safety of customers and other vendors. Extra supplies should be stored under - or behind the table.
- 6 Bronx Park CC does not provide tablecloths. Renters must provide their own.
- 7 Bronx Park CC does not permit the use of tacks, clear tape, push pins, or nails of any kind on the walls. Any posters or advertising must be adhered with fun tack, or painters tape ONLY.
- 8 Electricity is available ONLY at tables along the gym walls. Electricity is NOT available in the inner rings. NO EXCEPTIONS. Vendors must provide their own extension cords. Electricity access may be limited due to available outlets in the gym.
- 9 Vendors must provide their own cash floats and cash boxes. Bronx Park CC will not provide change for vendors for floats, and can only make change if available in the canteen.
- 10 All Vendors must complete the APPLICATION FORM as well as the LIABILITY RELEASE FORM for the City of Winnipeg (page 3 of this application) in order to participate in the sale.
- 11 Vendors will be allowed access to **set up between 8:00 am - 10:00 am on the day of the sale**. Vendors will be allowed **clean up time between 2:00 pm - 3:00 pm** on the day of the sale. Bronx Park will not allow items to be dropped off the night before the event. NO EXCEPTIONS. All items for the sale must be brought in the FRONT DOORS ONLY. You may not load items through the back doors.
- 12 Any displays involving lights and/or music must not interfere and/or disturb neighboring vendors. Bronx Staff will ask you to remove any display or product items that violate this provision.
- 13 Table rental fees will not be refunded for any cancellations.
- 14 Bronx Park CC will not issue refunds due to inclement weather on the date of the event, unless under exceptional circumstances.
- 15 We accept cash, cheques, debit and credit card payments. Debit and credit payments must be made in person.
- 16 A waiting list will be established if sales exceed the available number of tables.
- 17 Table rental applications will be accepted up to 2 days prior to the sale.
- 18 **VENDORS MUST REMOVE ALL ITEMS AT THE END OF THE SALE. NO GARBAGE IS TO BE LEFT ON THE PREMISES.**

## LIABILITY RELEASE & INDEMNITY FORM

The undersigned has asked to be allowed to participate in the CRAFT SALE provided by Bronx Park Community Centre on **December 9, 2017** from 8:00 am - 3:00 pm. The undersigned agrees and acknowledges that in consideration for being permitted by the CITY OF WINNIPEG ("The City") to participate in the CRAFT SALE, the undersigned does hereby release and discharge the City from all and every cause of action claim or demand of any kind the undersigned may have as a result of any damage, injury or death which may arise or occurs due to the participation of the undersigned in the CRAFT SALE.

The undersigned further agrees to indemnify and save harmless the City from and against all claims, actions or proceeding arising from loss, injury or damages, by any person, firm or corporation, or by any person whomsoever (including the undersigned, and his or her heirs, successors and assigns or any member, employee, agent, licensee, invitee or third party whether claiming through or under the undersigned or otherwise) howsoever caused, including by reason of, resulting from, or in any way incidental to the undersigned participating in the CRAFT SALE provided by BRONX PARK COMMUNITY CENTRE on **December 9, 2017** from 8:00 am to 3:00 pm.

I am 18 years of age and older, have read this form, fully understand its terms and sign it freely and voluntarily.

Dated at the The City of Winnipeg, in Manitoba, this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
PRINT NAME

ADDRESS:  
\_\_\_\_\_  
\_\_\_\_\_